

Individual Decisions

The attached reports will be taken as an
Individual Portfolio Member Decisions on:

15 November 2007

Ref:	Title	Portfolio Member	Page No.
ID1340	West Berkshire Forward Plan – December 2007 to March 2008	Graham Jones	1

Individual Decision

Title of Report:	West Berkshire Forward Plan – December 2007 to March 2008		
Report to be considered by:	Leader of Council	on:	15 November 2007
Forward Plan Ref:	ID1340		

Purpose of Report:

To advise Members of items to be considered by West Berkshire Council over the next 4 months.

Recommended Action:

That the Leader of the Council agrees and where appropriate amend the West Berkshire Council Forward Plan.

Reason for decision to be taken:

It is a statutory requirement that a Forward Plan be produced.

List of other options considered:

N/A

Key background documentation:

None

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Supporting Information

1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

Appendices

Appendix A – Executive Forward Plan – December 2007 to March 2008

Implications

Policy: As set out in the report

Financial: There are no financial implications for the Council

Consultation Responses

Members:

Leader of Council: Leader of the Council

**Overview & Scrutiny
Commission Chairman:** OSC Chairman

Ward Members: N/a

Opposition Spokesperson: Opposition Leader

**Policy Development
Commission Chairman:** N/a

Local Stakeholders: The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.

Officers Consulted: Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Steve Clark, Katharine Durrant and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

Trade Union: Not sought

Is this item subject to call-in.	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
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West Berkshire Council Forward Plan



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Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
December 2007									
ID1299	Speed Limit Review 2007 <i>To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the Speed Limit Task Group.</i>	ID		Environment	Andrew Garratt (2491)	Councillor Keith Chopping		tbc	Moved from October 2007
ID1377	Local Development Framework Annual Monitoring Report 2007 <i>To agree the Annual Monitoring Report for publication.</i>	ID	03/12/07 ID	Environment	Caroline Peddie (2478)	Councillor Keith Chopping		23/11/07	Moved from November Executive.
ID1341	West Berkshire Forward Plan - January 2008 to April 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/12/07 ID	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		07/12/07	
ID1523	Representation on Outside Bodies <i>To consider the nomination of a representative on the North Wessex Downs LEADER Local Action Group.</i>	ID	03/12/07 ID	Chief Executive	Lee McQuade (2685)	Councillor Graham Jones		23/11/07	
EX1354	Establishment Monitoring - Quarter 2 of 2007/08 <i>To report on changes to the Council's Establishment over the second quarter of 2007/08</i>	EX	13/12/07 EX	Chief Executive	Rob O' Reilly (2358)	Councillor Anthony Stansfeld		Chief Executive	
EX1497	Non-Domestic Rates - Applications for Discretionary Rate Relief <i>To consider the recommendations of the Member/Officer working group in respect of applications for discretionary rate relief from various non-domestic ratepayers.</i>	EX	13/12/07 EX	Chief Executive	Bill Blackett (2305)		Yes	24/10/07	Report has been delayed to allow time to further consider the policy.

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact:
David Cook – Tel: 01635 519475 e-mail: dcook@westberks.gov.uk in Policy & Communication to confirm the contents of any agenda before attending a meeting.

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EX1470	West Berkshire Parking Project <i>To inform the Executive of the conclusions of a report by an external consultant reviewing the West Berkshire Parking Project; and To seek a decision on certain key strategic matters</i>	EX	13/12/07 EX	Chief Executive	Martyn Baker (2211)	Councillor Keith Chopping		31/07/07	Postponed from November Exec at request of Highways
EX1353	Budget Monitoring 2007/08 - Quarter 2 <i>To update the Executive on the current years budget position and the forecast to March 2008.</i>	EX	13/12/07 EX 13/11/07	Chief Executive	Simon Freeman (2249)	Councillor Laszlo Zverko		05/12/07	
EX1352	Capital Programme Monitoring - Q2 2007/08 <i>To report the progress on the Capital Programme for the second quarter of 2007/08</i>	EX	13/12/07 EX 13/11/07	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/12/07	
EX1380	Half Year Report of the Adoption Service <i>To consider the report in compliance with Adoption Regulations.</i>	EX	13/12/07 EX	Children and Young People	Lorna Hunt (2042)	Councillor Barbara Alexander		05/12/07	
EX1519	Fostering Service Statement of Purpose <i>To comply with the Care Standards Act 2000 and the National Minimum Standards for Fostering Services 2002</i>	EX	13/12/07 EX	Children and Young People	Lorna Hunt (2042)	Councillor Barbara Alexander		05/12/07	
EX1383	Statement of Purpose of the Adoption Service <i>To consider the report in compliance with Adoption Regulations.</i>	EX	13/12/07 EX	Children and Young People	Lorna Hunt (2042)	Councillor Barbara Alexander		05/12/07	
EX1355	The West Berkshire Report for Level One Indicators - Quarter Two 2007/08 <i>To outline current performance levels across the Council for Quarter Two 2007/08 and to consider, where appropriate the remedial action that is required.</i>	EX	13/12/07 EX	Chief Executive	David Baker (2083)	Councillor Anthony Stansfeld		05/12/07	

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EX1512	St Finian's Catholic (VA) Primary School <i>To authorise Officers to enter into negotiations with Franciscan Missionaries of Mary about the purchase of land for the provision of St Finian's Catholic Primary School.</i>	EX	13/12/07 EX	Children and Young People	Anna Ditchburn (2366)	Councillor Barbara Alexander		05/12/07	
EX1513	Management and Governance of Children's Centres <i>To bring the management of governance of Children's Centres in line with Sure Start Guidance.</i>	EX	13/12/07 EX	Children and Young People	Janet Scott (2063)	Councillor Barbara Alexander		05/12/07	
EX1518	Procuring a Supply of Temporary Staff via a Recruitment Agency <i>To seek Executive approval to tender for a new Temporary Employment Agency with effect from August 2008; and to formalise the existing contract in the period up to August 2008.</i>	EX	13/12/07 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld	Yes	05/12/07	
EX1526	Market Street Redevelopment <i>To agree Heads of Terms for a Conditional Development Agreement with the proposed developer.</i>	EX	13/12/07 EX	Chief Executive	Amanda Dennis (2399)	Councillor Anthony Stansfeld		05/12/07	
C1511	Delegation of Authority to fund redundancy payments up to £10,000 <i>To approve the delegated authority of redundancy payments up to £10,000.</i>	C	11/12/07 C	Chief Executive	Rob O' Reilly (2358)	Councillor Anthony Stansfeld		30/11/07	
C1378	Tax Base Setting <i>To consider removal of discount for long term empty property and setting of taxbase for 2008/2009</i>	C	11/12/07 C	Chief Executive	Bill Blackett (2305)	Councillor Laszlo Zverko		30/11/07	
C1522	Protocol for Planning <i>To agree a revised protocol for planning for inclusion in the Council's Constitution.</i>	C	11/12/07	Chief Executive	David Holling (2425)	Leader of Council		30/11/07	

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C1524	Timetable of Meetings <i>To recommend a timetable of meetings for 2008/09.</i>	C	11/12/07	Chief Executive	Moira Fraser (2045)	Leader of Council		30/11/07	
ID1328	Newbury Parking Study - Zone W1 Review <i>To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions within Zone W1 of the Newbury Parking Strategy and to seek approval of Officer recommendations.</i>	ID	tbc	Environment	Andrew Garrett (2491)	Councillor Keith Chopping		tbc	Moved from October 2007
ID1330	Theale Parking Strategy <i>To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions as part of the Theale Parking Strategy and to seek approval of Officer recommendations.</i>	ID	tbc	Environment	Andrew Garrett (2491)	Councillor Keith Chopping		22/06/07	Moved from March 2007
January 2008									
ID1364	West Berkshire Forward Plan - February 2008 to May 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	17/01/08 ID	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		09/01/08	
EX1499	Equality Update and Report on Progress <i>To note recent progress in relation to promoting equality, in particular in relation to the disability, race and gender equality duty and to secure approval for the revisions to the Council's draft Comprehensive Equality Policy and draft Corporate Equality Plan</i>	EX	24/01/08 EX	Children and Young People	Karen Reeve (2735)	Councillor Emma Webster		16/01/08	Delayed until January Executive to allow further work to be undertaken.
EX1382	Local Area Agreement - 2008/09 Refresh <i>To seek approval for the 2008/09 refresh of the Local Area Agreement.</i>	EX	24/01/08 EX	Chief Executive	Andy Day (2459)	Councillor Graham Jones		16/01/08	

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EX1520	Inspection reports of the CPA, JAR, YOT and Youth Service <i>To accept each report and to approve their action plans</i>	EX	24/01/08 EX 08/01/08 OSC	Chief Executive	David Baker (2083)	Councillor Graham Jones		21/12/07	
EX1521	Student Finance Transition <i>To seek Members endorsement of West Berkshire's plan for the migration of student finance service to the Student Loans Company</i>	EX	24/01/08	Chief Executive	Emma Thorne (2778)	Councillor Laszlo Zverko		16/01/08	
EX1525	Housing Act 2004 - Home Information Packs - Penalty Charge Notice Policy <i>To consider and amend or approve the Policy for issuing and Appealing Against Penalty Charge Notices issued under the Home Information Pack (No2) Regulations 2007.</i>	EX	24/01/08	Chief Executive	Sean Murphy (2840)	Councillor Keith Chopping		16/01/08	
February 2008									
ID1365	West Berkshire Forward Plan - March 2008 to June 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/02/08 ID	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		06/02/08	
EX1384	Budget Monitoring 2007/08 - Quarter 3 <i>To update Members on the budget monitoring position.</i>	EX	14/02/08 EX	Chief Executive	Simon Freeman (2249)	Councillor Laszlo Zverko		05/02/08	
EX1385	Establishment Monitoring - Quarter 3 of 2007/08 <i>To update Members on staffing levels across the Council.</i>	EX	14/02/08 EX	Chief Executive	Rob O' Reilly (2358)	Councillor Anthony Stansfeld		05/02/08	
EX1425	Gypsy and Traveller Policy <i>To provide a new policy for Gypsies and Travellers in West Berkshire</i>	EX	14/02/08 EX	Environment	Bill Jennison (2560)	Councillor Geoff Findlay		05/02/08	Moved from August Executive

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EX1389	Level One Performance Monitoring - Quarter 3 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	14/02/08 EX	Chief Executive	David Baker (2083)	Councillor Graham Jones		05/02/08	
EX1386	Risk Management Strategy <i>To present the Council's Risk Management Strategy.</i>	EX	14/02/08 EX	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		05/02/08	
EX1387	Strategic Risk Register <i>To approve the Council's Strategic Risk Register.</i>	EX	14/02/08 EX	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		05/02/08	
C1392	Capital Strategy and Programme <i>To present the Capital Strategy and Programme.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/02/08	
March 2008									
ID1366	West Berkshire Forward Plan - April 2008 to July 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	13/03/08 ID	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		05/03/08	
EX1504	Admission Arrangements 2009/10 <i>To determine the admission arrangements for 2009-10</i>	EX	06/03/08 EX	Children and Young People	Malcolm Berry	Councillor Barbara Alexander		26/02/08	
EX1388	Capital Programme Monitoring - Q3 2007/08 <i>To report the progress on the Capital Programme for the third quarter of 2007/08.</i>	EX	06/03/08 EX	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		26/02/08	
C1391	Annual Revenue Budget 2008/09 <i>To approve the Annual Revenue Budget 2008/09.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		22/02/08	

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C1390	Community Plan <i>To present the Community Plan.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Mark Harris (2568)	Councillor Graham Jones		22/02/08	
C1394	Council Plan <i>To present the Council Plan.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Nigel Owen	Councillor Graham Jones		22/02/08	
C1393	Local Government Act 2003- Borrowing Limits and Annual Investment Strategy 2008/09 <i>In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		22/02/08	

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